



Ector County Commissioners' Court

July 23, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- Judge Dustin Fawcett

INVOCATION- Revered Steve Moss: First Methodist Church Odessa

PLEDGE OF ALLEGIANCE- United States and Texas

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. *Public Participation/Comments, Shelby Rigtrup- County Judge Admin. Assistant:*

To receive public comments on non-agenda related items.

2. *Shared Ector/Midland County Extension Agent Appointment- Family and Community Health, Steve Paz- County Extension Agents Director:*

To consider, discuss, and take any necessary action regarding the state appointment of Krista Chin as the shared Ector/Midland County Extension Agent for Family and Community Health; agents educate and provide assistance to Texans in the areas of agriculture, environmental stewardship, youth and adult life skills, human capital and leadership, 4-H and youth program, health and nutrition, horticulture, and community economic resource development.

3. *2024-2026 Elections Term Approval: Election Judges, Co-Judges, Early Voting Clerks and the Ballot Board, Lisa Sertuche- Elections Director:*

To consider, discuss, and take any necessary action to approve the nominees of Judges, Co-Judges, Early Voting Clerks, and the Ballot Board for elections for a two-year term from 2024-2026.

AWARD OF BIDS/PROPOSALS

4. *Request for Bid Specifications: Road Material Testing II Services, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action on the *Request for Bid Specifications* for Road Material Testing II Services, Bid No. 2024-IFB-037; the specifications were put together by the Public Works Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

5. *Request for Proposals: Coliseum Concessionaire, Lucy Soto- Purchasing Director, Aaron Martin- Coliseum Director:*

To consider, discuss, and take any necessary action regarding the specifications on the *Request for Proposals* for the Coliseum Concessionaire, Bid No. 2024-RFP-038; the specifications were put together by the Coliseum and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

6. *Request for Proposals Award: Aviation Fuel Services, Lucy Soto- Purchasing Director, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to approve the *Request for Proposals Award* for Aviation Fuel Supply Services to Eastern Aviation Fuels, and authorize the County Judge to sign all documents associated with this agenda item.

CONTRACTS/AGREEMENTS/GRANTS

7. *TAC Liability Renewal Questionnaire and Auto Schedule, Sam Brijalba- HR Safety/Risk Coordinator:*

To consider, discuss, and take any necessary action regarding the *Texas Association of Counties (TAC) Liability Renewal Questionnaire and Auto Schedule* for the 2024-2025 Policy Term, and authorize the County Judge to sign all documents associated with this agenda item; the completed aforementioned documents may be utilized by the Texas Association of Counties (TAC) Risk Management Pool in processing the renewal and in assessing coverage needs of Ector County.

8. *DSHS Amendment No. 1, Contract No. HHS001331300040, Brandy Garcia- Health Department Director:*

To consider, discuss, and take any necessary action regarding Amendment No.1 on Contract No. HHS001331300040, *Immunization/Locals Grant*, between the Ector County Health Department and the Texas Department of State Health Services (DSHS), and authorize the County Judge to sign all documents associated with this agenda item; this includes an extension of the grant from September 1st, 2024 through August 31st, 2025, and the increase in the funding amount of \$191,873.00.

9. *DSHS Amendment No. 1, Contract No. HHS001311600001, Eunice Ibarra- Health Department:*

To consider, discuss, and take any necessary action regarding Amendment No.1 on Contract No. HHS001311600001, *Health Emergency Preparedness and Response Grant*, between the Ector County Health Department and the Texas Department of State Health Services (DSHS), and authorize the County Judge to sign all documents associated with this agenda item; this includes a revision to change the date for the final performance of the statement of work, and the financial status report is due to incorporate updated contract affirmations and uniform terms and conditions.

10. *DSHS Amendment No. 4, Contract No. HHS000812700018, Eunice Ibarra- Health Department:*

To consider, discuss, and take any necessary action regarding Amendment No. 4 on Contract No. HHS000812700018 between the Ector County Health Department and the Texas Department of State Health Services (DSHS), and authorize the County Judge to sign all documents associated with this agenda item; this includes a revision of the statement of work and budget to add additional funding in the amount of \$73,372.00 for SARS-CoV-2 outbreak response activities; the effective date of this amendment will end July 31st, 2026, and the total of this contract will not exceed \$249,464.00.

11. *Temporary Employee Staffing Agreement: Jail Medical Staffing, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action regarding a *Temporary Employee Staffing Agreement* with Health Advocates Network, a temporary employee medical staffing agency, for the Ector County Jail, and authorize the County Judge to sign all documents associated with this agenda item.

12. *Professional Services Exemption Order, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action to approve an order *exempting* Ector County from the requirements of the *County Purchasing Act* for the procurement of architectural services from KDC Associates, in accordance with the Texas Local Government Code 262.024, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

13. *Landscape Architectural Services Agreement, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action to approve the *Landscape Architectural Services Agreement* with KDC Associates for the design of a Parks Master Plan, and authorize the County Judge to sign all documents associated with this agenda item.

14. *Distribution Easement and Right of Way (ROW) Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding the *Distribution Easement and Right of Way (ROW) Agreement* by and between Ector County and Atmos Energy in regard to the moving of an existing ROW located upon the Ector County/Odessa Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

15. *Ground Lease Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding a *Ground Lease Agreement* by and between Ector County and Wor-Pro Investments, LLC., located at the Ector County/Odessa Schlemeyer Field Airport, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

16. *Asset Purchase Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding the *Asset Purchase Agreement* for the assets owned by T. Aero II, LLC., by and between Ector County and T. Aero II, LLC., in regard to the assets and hangars located at the Ector County/Odessa Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

17. *Assignment and Assumption of Ground Lease, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding the *Assignment and Assumption of Ground Lease* for the ground lease currently owned by T. Aero II, LLC., by and between Ector County and T. Aero II, LLC., in regard to the hangar located at the Ector County/Odessa Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

18. *Bill of Sale and Assumption Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding the *Bill of Sale and Assumption Agreement* for the assets owned by T. Aero II, LLC., by and between Ector County and T. Aero II, LLC., in regard to the assets and hangars located at the Ector County/Odessa Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

PERSONNEL REQUESTS

19. *Public Works County Engineer Job Reclassification, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action to approve the *reclassification* of Assistant Public Works Director to County Engineer for the Ector County Public Works Department; funding will be from account # 002-820 Engineering.

PUBLIC WORKS

20. *Wheeler Road Acceptance and Maintenance, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss, and take any necessary action regarding *the acceptance and maintenance* of the newly reconstructed County Road 307 (South Wheeler Road) from approximately 3,783-feet South of State Highway 302 and County Road 307 intersection to Winkler County Road 404 (7.32 miles), and authorize the County Judge to sign all documents associated with this agenda item.

CONSENT AGENDA

21. *Proposed Consent Agenda, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action regarding the following Proposed Consent Agenda:

21a.) Line-Item Transfer- Post-Sentence Monitoring:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, Post Sentence Monitoring, Educational Travel, 001-425-5161 from Departmental Furniture & Equipment, 001-425-5199 for \$850.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

21b.) Line-Item Transfer- Elections:

To consider, discuss, and take any necessary action to approve a line-item transfer to Elections Fund, Educational Travel, 004-980-5161 from Postage, 004-980-5193 for \$4,500.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

21c.) Line-Item Transfer- Auditor's Office:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, Auditor, Office Supplies, 001-260-5171 from Full-Time Salaries, 001-260-5103 for \$1,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

BUDGET/FINANCIAL

22. *Budget Amendment- Capital Improvements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve a budget amendment to Capital Improvements Fund, New Building, 044-990-5503 from Unreserved fund balance, 044-3310 for \$130,414.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

23. *Annual Comprehensive Financial Report, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to accept the *Annual Comprehensive Financial Report* for the year ending September 30th, 2023.

24. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for July 23rd, 2024, and review County financial statements and reports.

EXECUTIVE SESSION

25. *Legal Matters, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

26. *Real Estate, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

27. *Personnel Matters, Shelby Rigtrup- County Judge Admin. Assistant:*

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

ADJOURN

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on July 18, 2024
At 04:53 PM


A handwritten signature in blue ink that reads "Sherry Franco". The signature is written in a cursive, flowing style.

Chief Deputy, Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

X 

Dustin Fawcett
Ector County Judge

ATTEST:

X 

Jennifer Martin
County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at (432) 498-4000 or 1010 East 8th Street, Room 118, Odessa